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16 October 1953

MEMORANDUM FOR: Director of Training
 FROM : Acting Chief, Plans & Policy Staff
 SUBJECT : TRG Weekly Summary Report

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1. An Evening-Lecture-Discussion Series: Problems of Communication with Asian Societies will be held at the [REDACTED] weekly on Tuesdays from 7:30 to 9:30 p.m. starting October 20, 1953 and ending February 23, 1954. The purpose of the lecture-discussion series is to sort out the various concepts associated with the term "communication," to analyze the principal factors in communication between members of different cultures, and to discuss specific problems that arise in our communication with some Asian societies. Presentations will be given by officials of the [REDACTED] Institute, The Land Corporation and Yale University. The Agency has been given a quota of approximately 5-10 spaces.

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2. Arrangements are being made by LP/D for Agency participation in a lecture series dealing with theory and practice of propaganda, especially Soviet propaganda. This series will probably be for one day, full-time at [REDACTED]

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3. A standard operating procedure for EOB of all JOT's has been approved by the offices concerned. In addition to the desirable aspects of the regularization of this complicated procedure, it will now be possible to give all candidates the full assessment as well as testing before the beginning of the EOB. As a result, JOT/D will become more efficient in the placement of these individuals for on-the-deck and other training at the conclusion of the EOB. Furthermore, a controlled experiment of the validity of assessment will be begun in which it is planned to re-assess OCS candidates when they return for reorientation in the Agency.

4. Mr. Nelson Rockefeller, Under Secretary of Health, Education, and Welfare, has agreed to appear as the keynote speaker for the Twelfth Orientation Course. Arrangements for his appearance will be made. The Director's office called Mr. Milton Eisenhower's office and obtained the information that Mr. Eisenhower could not attend.

5. On Wednesday, 14 October, the Chief, OB/D, briefed the Marine Corps School, Quantico, Virginia, on the Mission, Scope and Responsibilities of CIA.

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6. A request was received from [REDACTED] Chief, [REDACTED] Administration, LP/P, asking that the Chief, OB/D, give the oral fill-in for a certain slide film which is being used for training purposes. Arrangements have been made to comply with this request.

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7. The DD/P Training Liaison Officer meeting was held on 13 October, with Training Evaluations Reports and Area Training on the agenda. Preparation of the minutes of this meeting have been held up by S/PP pending transmittal to D/TR of the quarterly report on training requirements and training requests.

8. The remarks of Allen Dilles and Charles Cabell, prepared as training bulletins, were signed by the Director of Training and transmitted to Training Aids Branch for publication 12 October. Bulletins are expected to hit the streets early next week.

9. Mechanical difficulties in the reproduction plant have further delayed delivery of the current printing of the Glossary of Intelligence Terminology. It is now promised by 16 October.

10. S/PP and M/J, in collaboration, have completed the quarterly report for D/TR on the comparison between training requests and requirements, now for typing and proof-reading, which is under way. Report will be transmitted to D/TR 16 October. This report and later reports will be the basis for extensive analysis upon which policy and planning recommendations will be made by this Staff. M/J has put into effect a revised system and procedure which will facilitate the preparation of future reports.

11. [REDACTED] has been requested by M/D to coordinate the determination of space requirements for the combined use of the Clerical Refresher and Clerical Orientation programs in Wing C, [REDACTED]. M/D will submit this for approval of D/TR and for subsequent action as soon as possible. 25X1A6a

12. Four slots for members of the Management Training Division have been requested for the Five Day Conference on African Affairs, SAIB, Summer 1954.

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cc: TRG Staff and Division Chiefs

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